



BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

No. BPUT/ Exam/2296/2020

Date: 07.07.2020

NOTICE

**Revised Instructions for On-Line Home Computer / Laptop Based Examination:
2019-20**

In partial modification to the Notice No BPUT/ Exam / 2217/ 2020 dated 03.07.2020 and Notification No BPUT/ Exam/ 2284/2020 dated 07.07.2020, the following instruction shall be followed for both Trial and Final Semester Regular On-Line Examinations: 2019-20.

INSTRUCTIONS

1. On-Line Examination can be taken only in Windows PCs and Laptops (OS Windows 7 and above versions) with Webcam and valid sound card device. Computer should have i3 processor or above and at least 2GB of RAM.
2. A student cannot appear his / her on-line examination on a Mobile / Tablet using mobile browser.
3. Computer / Laptop should be connected to an internet which has a bandwidth speed of 01 Mbps or more. You can check your Internet Speed by clicking this URL www.fast.com. When a student is using own Mobile phone's internet as hotspot, he / she cannot call support / help line from the same phone.
4. If your system is running on Windows7 Operating System, download .Net framework 4.5 onto your computer before trial Test. So you will not have issues during setup. The link is as under;
https://download.microsoft.com/download/B/A/4/BA4A7E71-2906-4B2D-A0E1-80CF16844F5F/dotNetFx45_Full_setup.exe
5. You must have at least ANY ONE of the below browsers on your computer. Most computers come with Internet Explorer browser; use that only. But DO NOT USE EDGE BROWSER
 - a. Latest Chrome browser
 - b. Latest Firefox browser
 - c. Internet explorer Version 8 to 11.
6. System Login user should have administrator privileges for the Computer / Laptop, as a small software (bputexe file) is to be installed to undertake the online examination. Disable Antivirus and Firewall as a precaution.

Please click this link as under
<https://bput.mockexam4m.com/How%20to%20Disable%20Antivirus.pdf> to disable anti-virus software installed in the Computer / Laptop, if anti-virus is active on your computer.
7. Username and Password will be shared to students to their registered Mobile Phone number and registered e-mail id. Details will also be published on respective college log-ins in www.bputevaluation.com. The Photograph already taken shall allow a student to log-in and appear his / her on-line examination.

PTO

Shake
27/7/2020

8. Please keep the Username and Password handy on a piece of paper as you may need to use this information twice.

9. The Online Test will be in English language. It will be of 150 (One Hundred Fifty) minutes (Two and Half Hour) duration for 70 Theory Marks. He / She can attempt all 120 Multiple Choice Open Book, Innovative, and Outcome Based Questions and only correct 70 answers shall be considered for awarding final mark limiting to the full mark of 70. No negative mark for not attempted or wrong answers.

Similarly, It will be of 180 (One Hundred Eighty) minutes (03.00 Hours) duration for 100 Theory Marks. He / She can attempt all 150 Multiple Choice Open Book, Innovative, and Outcome Based Questions and only correct 100 answers shall be considered for awarding final mark limiting to the full mark of 100. No negative mark for not attempted or wrong answers.

10. A user should login before 30 minutes of examination time, to prepare their computer environment; if there is any question, they can contact the technical support and number (s) appearing in his / her Web Screen.

11. A user cannot login into the system 15 minutes after the exam start time during the Final examination.

12. Once a user login into the system with Username and Password, it will take you to Take (capture) Photo Page with your details. Please allow camera and location access when the browser asks you in the form of notification on the screen. If you do not give access to camera, you will not be able to appear for the on-line examination. Please allow Access and checkmark "Remember this decision (checkbox)" for Location and Web Camera.

13. After giving permissions, click on Take Photo Button to capture / validate then you will get success message. Do not use any type of mask while taking photo and appearing whole examination as this photo will be matched before your Final Online examination.

14. Please make sure only your face is appearing in camera while taking photo. If your face is not appearing in camera box please check that your camera is not opened in any other applications such as Skype or any other software's if it is opened then close it.

14. If your camera is not working then you can check your camera status by clicking this URL <http://webcamtests.com> . Click on Take Examination button to proceed for on-line examination, but examination shall commence as per scheduled time.

15. Once you click Take Examination button, you will be asked to download a small executable file entitled bputexe which should be saved on the computer and then run. This will lock your examination screen and shall not allow you to access other applications on the computer during the whole duration of examination. If you do not give permissions to this executable you will not be able to proceed further to appear the on-line examination. In case if it asks you to keep or discard please click on "keep" and then install it. It's totally safe for your system.

16. Once you open the setup file click on proceed and enter your Username and Password again.

17. Click on Take Examination at the examination start time (e.g., 10.00 AM or 2.00 PM).

P.T.O

Shw
27/2/2020

18. Now click on declaration checkbox and click on Start Examination Button. Your exam will start and the questions with four options will appear in randomised manner.
19. Then click on each question to answer during the examination, there are three options,
- Save & Next
 - Save & Back
 - Skip Question
 - You will get Submit & Exit button once you are at last question
 - There will be a pallet below which will tell you about the question status as you will start answering questions
 - Yellow colour means you have not answered
 - Green colour means you have answered
 - Red colour means you skipped the question
 - You can click on question number to navigate during examination from pallet below or you can choose dropdown also for going to any question.
 - You have to spend minimum 1.00 hour in this on-line examination before that you cannot submit and walk out.
20. In case of disconnection of network/power failure during the test, the test can be resumed by logging in again within 15 minutes from the instance of interruption. This can happen only if you are writing from the same machine. If you intend to do, please call the technical support line before login or chat with the Proctor. The University will not be responsible for the time loss due to any malfunction of your computer pertaining to (but not limited to) Hardware, Software, Internet connectivity, Power failure etc. You have to inform proctor through call immediately in case of Genuine power failure.
21. You are allowed to refer Text Book (s) / Reference Materials during the scheduled examination duration and appear the test without moving out from your seat at your home or at the opted Institution [Except twice not more than 03 Minutes).
22. You are not allowed to access internet or consult other people for any information during the whole time of examination session.
23. The System is using Artificial intelligence to detect and record face emotions, pupil movement and all activities, but are not hindrances to your online examinations.
24. You are not allowed to take photos or record videos of the examination and then share it with others. If found doing such activities, student will not only be declined to continue the on-line examination, and would also be debarred from appearing further examinations as per the rule and regulation (s) of the university.
25. If a student indulges in suspicious and objectionable activities as detected and recorded by the system, in such situation the proctor can pause and even cancel during your on-line examination.
26. Please click on the Pdf file to close it again. Also please click on the chat and calculator frame to move.
27. For smooth attempt of the online examination, Students are advised to:
- Sit in a closed room having enough light for Camera to detect. Make sure you sitting opposite of light and also wall should be behind you. Do not sit against or near the window.

PTO

Sah
22/2/2020

- ii) Keep minimum 3 hours power backup before your examination.
 - iii) Sit near the Wi-fi Router/Modem to avoid any signal related issues.
 - iv) If you are using Mobile hotspot then make sure your phone is connected to charger and do not use the same mobile for calling or attending calls as it stops the internet connectivity.
 - v) Scientific calculator is available for your use in examination screen. However, a student can carry Indian Standards or any other book/ reference materials required during the time of examination (s).
 - vi) Please make sure that there is no noise around you during the examination, otherwise AI will detect and warn you for the same.
 - vii) If your screen is freezing during examination then check your internet connection. If you get any script message also click on "Yes" and also check your internet connection.
 - viii) If your screen is freezing or hanging during the time of examination, then click on "Close Button" and install the bputexe file afresh for restarting the examination. However, all past attempted questions shall remain as it is.
 - ix) Before examination make sure that your Internet connection should not be disconnected; otherwise your answers will not be saved.
 - x) In case any student gets Genuine Disconnection from Server due to Power or Internet failure and he/she is not able to login again within 15 minutes, the examination will be terminated. Such students will be allowed to appear examination in offline mode, when ever will be conducted by the University.
28. The following activities are not permitted during conduct of online examination:
- i) Presence of any other person in the room where he / she is appearing his / her examination.
 - ii) Use Mobile only for Internet Connection- Hotspot (Only for One System).
 - iii) To leave his/her seat during the entire duration of Online Examination. However, in unavoidable circumstances, may leave for washroom with the consent of proctor obtained via chat option available in the system, not more than twice and resume within 03 Minutes.
29. The Online Examination system will issue regular warnings on his/her screen. The number of warnings issued to each student will be duly recorded in the online examination system. In addition to the auto proctoring during online examination, Remote Proctors (Invigilators) will continuously watch and monitor the students during the entire duration of the examination through captured movement, images and voice recordings
30. Students should follow the instructions of the online Invigilator / Remote Proctor and if required, the student can chat with the proctor for any support, through Chat Window on the screen.
31. The test will be auto submitted after the completion of the prescribed duration for the theory examination.

Memo No 2297 / 2020

Date 07.07.2020

Copy to: The Directors / Principals of all Constituent and Affiliated Colleges for information and necessary action. They are requested to circulate amongst their students.


Director Examinations

Memo No 2298/ 2020

Date 07.07.2020

Copy to: i) The Private Secretary to Hon'ble Minister, Skill Development & Technical Education Department for kind information of Hon'ble Minister.

ii) The Joint Secretary to Government, Skill Development & Technical Education, Odisha, Bhubaneswar in compliance to the instruction communicated vide letter No SDTE-HTE-HTE-II-0012-2020/ 2498/SDTE, Bhubaneswar dated 19.06.2020 for kind information of Hon'ble Commissioner- Cum- Secretary to Government.


Director Examination

Memo No 2298/ 2020

Date 07.07.2020

Copy to: i) The Dy. Director Technical Education, Odisha, Cuttack for kind information of Director, Directorate of Technical Education & Training, Odisha in reference to the letter No . XIV-TE-09/2020 / 8927/ dated 03.07.2020.

ii) The Principal, All Government Polytechnics / ITI's (List- Attached (59) for kind information and necessary action.


Director Examination

Memo No 2300/ 2020

Date 07.07.2020

Copy to: i) The Dy. Director Examination (MBA/ MCA) / Engineering, for information and necessary action.

ii) The Registrar, Finance Officer, Information Officer, and OSD to Vice Chancellor for kind information of Hon'ble Vice Chancellor, and

iii) Web Notice to University Website for information of all concerned, and Notice Board.


Director Examinations